

Public Document Pack

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Chief Executive

Date: 02 October 2013



Hinckley & Bosworth
Borough Council

A Borough to be proud of

To: **Members of the Scrutiny Commission**

Mr MR Lay (Chairman)	Mrs WA Hall
Mr C Ladkin (Vice-Chairman)	Mr MS Hulbert
Miss DM Taylor (Vice-Chairman)	Mr DW Inman
Mr PR Batty	Mr JS Moore
Mr Bessant	Mr K Morrell
Mr PAS Hall	Mr K Nichols

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **SCRUTINY COMMISSION** in the Council Chamber on **THURSDAY, 10 OCTOBER 2013 at 6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen
Democratic Services Officer

SCRUTINY COMMISSION - 10 OCTOBER 2013

A G E N D A

1. APOLOGIES AND SUBSTITUTIONS
2. MINUTES (Pages 1 - 6)
To confirm the minutes of the meeting held on 29 August 2013.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS
To hear any questions in accordance with Council Procedure Rule 10.
6. QUESTION AND ANSWER SESSION WITH THE LEADER & DEPUTY LEADER
The Leader and Deputy Leader of Council will be in attendance to answer questions. Members are asked to submit any questions they wish to ask by 7 October by sending them to the Democratic Services Officer.
7. ENERGY SAVING - SCHEMES
Officers will be in attendance to talk about eco/energy saving schemes available (ie Green Deal).
8. REFUSE & RECYCLING OUTPUTS (Pages 7 - 10)
Members will receive a report in response to the request at a previous meeting which outlines the Council's performance with regard to refuse and recycling.
9. GYPSY & TRAVELLER ACCOMMODATION ASSESSMENT (Pages 11 - 16)
Members will receive a report which introduces the assessment (copy of the assessment available from report author on request). This item was identified as a work programme item at the 2013 workshop.
10. ANTI POVERTY STRATEGY - APPROACH GOING FORWARD (Pages 17 - 28)
Members will be informed of progress regarding implementation of the Strategy and Action Plan.
11. MOVEMENT TO RESERVES - REQUEST FOR DELEGATED AUTHORITY (Pages 29 - 34)
This item was withdrawn from Council on 24 September pending consideration by the Scrutiny Commission. A copy of the report that was circulated as part of the papers for Council is attached.
12. SCRUTINY COMMISSION WORK PROGRAMME 2013-2015 (Pages 35 - 40)

Work programme attached. Members are reminded that this is a rolling document and is subject to change as issues arise. There are a list of scrutiny reviews at the end of the document which were identified for 2013-15 and will be programmed in after the conclusion of ongoing reviews.

13. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

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Agenda Item 2

HINCKLEY AND BOSWORTH BOROUGH COUNCIL

SCRUTINY COMMISSION

29 AUGUST 2013 AT 6.30 PM

PRESENT: Mr MR Lay - Chairman
Mr C Ladkin – Vice-Chairman

Mr PR Batty, Mr PAS Hall, Mrs WA Hall, Mr MS Hulbert, Mr DW Inman, Mr JS Moore, Mr K Morrell and Mr K Nichols

Officers in attendance: Steve Atkinson, Adam Bottomley, Bill Cullen, Simon D Jones, Andrew Killip, Sanjiv Kohli, Rebecca Owen and Caroline Roffey

129 APOLOGIES AND SUBSTITUTIONS

Apologies were submitted on behalf of Councillor Bessant.

130 MINUTES

On the motion of Councillor Moore, seconded by Councillor Inman, it was

RESOLVED – the minutes of the meeting held on 4 July 2013 be approved and signed by the Chairman.

Councillor Ladkin arrived at 6.32pm.

131 DECLARATIONS OF INTEREST

No interests were declared at this stage.

132 TOURISM & NATIONAL FOREST UPDATE

Steve Wegerif, Chair of the Hinckley & Bosworth Tourism Partnership, provided Members with an update on the work of the Tourism Partnership and the National Forest including information on tourism statistics across the Borough. In particular it was highlighted that tourism suffered in 2012 due to the poor weather, but the decline within the Hinckley & Bosworth area reflected the national position. This year the situation had improved and had in fact exceeded targets.

Councillor Hulbert arrived at 6.38pm.

The key facts from the 2012 STEAM tourism data model were highlighted:

- Positive economic impact within H&B = £15m
- Number of visitor days = 3.7m
- Number of FTE's in tourism related employment = 1,653

It was reported that the Tourism Partnership no longer received any direct funding from Leicestershire County Council and that small tourism businesses were suffering from lack of support as they were too small in terms of numbers of employees to be able to apply for loans etc.

The need to make the most of the connection between the Borough and Richard III was emphasised, and it was suggested that transport links between Bosworth Battlefield and

the planned Richard III Centre in Leicester be developed. In response it was stated that more research was underway regarding the exact site of the battle, after which transport links would be considered.

Concern was expressed regarding lack of a Tourist Information office in Hinckley. Mr Wegerif said the partnership had been disappointed to lose the office but that tourist information was available in the library, via accommodation providers and at the Tourist Information centres at the Battlefield and Twycross Zoo. It was also reported that the Tourism Partnership had a strong online presence. It was also suggested that a stall be used by the Tourism Partnership at the Farmers' Market, but there was the problem of finding someone to run the stall.

RESOLVED – the update be welcomed and work of the partnership acknowledged and commended.

133 HINCKLEY AND BOSWORTH RENEWABLE ENERGY CAPACITY STUDY

Members received a report which considered the Renewable Energy Capacity Study which was intended to be used as part of the evidence base for the Local Plan. Members of the Commission were pleased to see the report.

Some Members felt that minimum distances should be incorporated into the document, and a case in Milton Keynes was cited as an example. In response it was stated that councils had been advised by Government not to include minimum distances in their policies and that the judge in the Milton Keynes case had said that distances should focus on the positive and should also be based on evidence. At present, the only evidence for stating minimum distances was health and safety (risk of toppling) and acoustic buffering.

With regard to the indicative renewable energy technology table at appendix A to the report, some members felt that this may mislead the public and also lead to applicants submitting applications for the maximum scale of turbines indicated. It was also felt that the maps, whilst representing the possible areas for the siting of renewable energy, did not give sufficient detail on the most acceptable locations. In response, it was stated that there were many other constraints to take into consideration in determining an application and that there was no precedent for a type of "allocations" document for renewable energy. It was agreed that this document, however, would be used as a basis for investigating possibilities in more detail.

The importance of preventing widespread proliferation and not leaving the authority open to problems through lack of policy direction, whilst giving the industry some level of guidance on what may be acceptable, was reiterated. It was

RESOLVED –

- (i) the report be welcomed;
- (ii) an update on progress be presented to the next meeting of the Scrutiny Commission;
- (iii) the Executive be RECOMMENDED to remove the word 'approximately' from the number of wind turbines that would be required to provide the power output indicated in appendix A.

134 CLEAN NEIGHBOURHOODS STRATEGY

The Scrutiny Commission considered the proposed Clean Neighbourhood Strategy which set out standards for the service. It was reported that surveys had been undertaken in preparing the strategy in order to identify priorities.

The importance of educating the public was emphasised and the value of educating children and young people not only for the future, but also to help educate their parents, was discussed. Members felt that the untidiness left by Leicestershire County Council after grass cutting did not set a good example to those who were being encouraged to keep neighbourhoods tidy, as there was often grass across the roads and pavements.

A high priority continued to be prevention and removal of dog fouling. Members praised all concerned regarding the speed to remove dog fouling, but the problem needed addressing to prevent it in the first place. A Member asked if the council could facilitate training for parish councils on enforcement for dog fouling, which officers agreed to arrange subject to financial contributions from the relevant parishes.

RESOLVED – the strategy be endorsed and RECOMMENDED to Council for adoption.

135 RECOMMENDATIONS OF THE INDEPENDENT REMUNERATION PANEL

Members received the recommendations of the Independent Remuneration Panel which had considered Members' Allowances. It was explained that following a comparison with similar authorities, HBBC councillors received comparatively low allowances, that Members had been rejecting recommended increases since 2005 and also that the Deputy Mayor did not receive adequate financial recompense in line with the requirements of the role.

It was suggested that, if the allowances were higher, more young people may stand for election. The difficulty of undertaking council duties whilst in full time employment was highlighted.

During discussion, reference was made to the pay freezes in the private sector, no or low pay increases in the public sector, along with redundancies and other budget cuts, the economic climate nationally and the increasing financial hardships predicted due to the welfare reforms.

The enormous time and financial commitment of the roles of Mayor and Deputy Mayor were acknowledged and it was generally felt that they should receive the recommended increase in allowances. However, with regard to an increase in the basic allowance and special responsibility allowances, members felt that, whilst they supported the findings in the report and agreed that an increase in the allowances was justified, they would not be happy to accept an increase at this time. It was suggested that this position be recommended to the Council, that the findings of the Panel and the council decision be widely publicised and that the position be re-considered if staff received a pay increase in future. It was therefore

RESOLVED –

- (i) the findings within the report of the Independent Remuneration Panel be supported;
- (ii) COUNCIL be RECOMMENDED to

- (a) acknowledge and support the findings of the Independent Remuneration Panel;
- (b) publicise the contents of the report;
- (c) approve an increase in allowances for the Mayor and Deputy Mayor in accordance with the recommendations of the Independent Remuneration Panel;
- (d) reject an increase in the basic and special responsibility allowances for all other positions.

136 BUS STATION FINANCIAL ARRANGEMENTS

Members received a copy of the report which had been presented to Council on 16 July 2013 regarding the position on the Development Agreement for the bus station site. It was reported that since the Council meeting there had been further dialogue and activity with the Tin Hat Partnership regarding detailed planning arrangements and action taken to determine non-material changes to the outline application to accommodate the TA building, and to prepare for submissions of reserve matter applications. Tenders for the construction were due to be sent out soon, with work to commence in March 2014 and the comprehensive scheme to be finished in summer 2015. Sainsbury's had been actively involved in progressing the detailed specifications.

Concern was expressed regarding the possible lifespan of a cinema, considering the increasing ability to stream movies at home, and the likelihood that the restaurants would remain in the development in the event that the cinema closed. It was noted that a 15 year lease would be provided for the cinema operator. Whilst the scheme as a whole was considered a risk, this would need to be highlighted as a particular risk.

The financial arrangements were discussed, including the agreement of the council to lend to Tin Hat at 7.5%, the foregoing of a capital receipt of £2.75m in order to secure £1.2m and the security of the funding. It was noted that the loan to the Tin Hat Partnership was underwritten by Wilson Bowden and Barratts as parent companies. The reason for a 30-year loan was queried, and officers agreed to revisit this.

Councillor Ladkin left the meeting at 9.14pm.

The importance of linking the bus station development with the town centre was reiterated, including the possibility of a public transport link. It was also suggested that public transport links with other parts of the Borough be improved, particularly with the Leisure Centre also potentially moving to the town centre.

Officers addressed the questions and comments made by Members and it was

RESOLVED – regular (at least quarterly) updates be brought to the Commission.

137 SCRUTINY COMMISSION WORK PROGRAMME 2013-2015

Members received the draft work programme for 2013-15 along with a list of items for prioritisation. Of the items for prioritisation, it was noted that the LTP3 and rural bus services reviews would commence at the meeting on 21 November with attendance of representatives from Leicestershire County Council. The remaining four reviews would be programmed in due course.

In addition to the items in the work programme and for programming, it was also requested that the following items be added:

- Opportunity to ask questions of the Leader and Deputy Leader of the Council (October meeting – members were asked to send questions to the Democratic Services Officer in advance of the meeting);
- Housing allocations – process of verifying medical information;
- Regular Housing Repairs updates;
- Planning enforcement update (November meeting);
- Continue six months planning appeals updates.

138 MINUTES OF FINANCE, AUDIT & PERFORMANCE COMMITTEE ON 4 MARCH

The minutes of the Finance, Audit and Performance Committee on 4 March were noted.

139 MINUTES OF FINANCE, AUDIT & PERFORMANCE COMMITTEE ON 3 JUNE 2013

The minutes of the Finance, Audit and Performance Committee on 3 June 2013 were noted.

(The Meeting closed at 9.30 pm)

CHAIRMAN

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REFUSE AND RECYCLING OUTPUTS
REPORT OF DEPUTY CHIEF EXECUTIVE (COMMUNITY DIRECTION)

WARDS AFFECTED: ALL

1. **PURPOSE OF REPORT**

To advise members of the performance of the Council's waste management service.

2. **RECOMMENDATION**

That Scrutiny note the high performance of the service.

3. **BACKGROUND TO THE REPORT**

The Council offers the following kerbside collection service to residents in the Borough:-

Black bin (fortnightly collection) – for items which cannot be recycled

Blue lidded bin (fortnightly collection) – for items for recycling including paper, cardboard, plastics, cartons, glass, tins and cans, foils, aerosols, batteries and textiles.

Brown bin (fortnightly collection) – for green waste which can be composted

Amounts of recycling collected in 2010/11 – 2012/13

The Council's improved dry recycling service (blue-lidded wheeled bin) was introduced April 2012 making it easier for residents to recycle. This resulted in an increase of dry recycling materials from kerbside collections of 673 tonnes in 2012/13 which increased the Council's overall recycling performance.

	2010/11	2011/12	2012/13*
Kerbside Recycling collections	6293 Tonnes	9074 Tonnes	9747 Tonnes

**Subject to verification by Defra November 2013*

Recycling comparisons with other Leicestershire Councils

The table below gives the percentage of household waste recycled for each district council.

	2008/09	2009/10	2010/11	2011/12	2012/13
BDC	43.56%	44.77%	45.65%	51.35%	49.91%
CBC	41.95%	42.73%	46.10%	48.98%	48.71%
HDC	53.70%	53.27%	58.07%	61.56%	56.70%
H&BBC	48.09%	49.78%	50.59%	53.89%	55.55%
MBC	51.44%	50.05%	50.28%	49.91%	44.70%
NWLDC	43.35%	44.18%	45.73%	46.08%	46.55%
O&WBC	44.77%	44.01%	45.30%	51.09%	52.69%

HBBC now have the second highest recycling rate in Leicestershire, had the biggest increase in recycling last year and have had the second highest increase in recycling over the last 5 years.

Waste not reused, recycled or composted

The table below compares the kilogram's of waste sent to landfill per household per district. The low amount of residual waste produced per household for HBBC correlates to the high performing kerbside recycling service.

Authority	Not recycling, reuse, composted	no of HH	KG/HH 2012/13*
Blaby DC (49.91%)	17547	39660	442.43
Charnwood BC (48.71%)	30029	70000	428.99
Harborough DC (56.70%)	14853	36510	406.82
Hinckley and Bosworth BC (55.55%)	18916	47080	401.77
Melton BC (44.70%)	10773	22300	483.08
North West Leicestershire DC (46.55%)	21171	40830	518.52
Oadby and Wigston BC (52.69%)	7960	22770	349.58

*Subject to verification by Defra November 2013

HBBC is the second best performing Council in Leicestershire.

What do residents think of the service?

Both Refuse and Recycling Services have achieved consistently high levels of satisfaction from public consultations undertaken.

Percentage of residents satisfied with Waste and Recycling services

Service	2010/11	2011/12	2012/13
Residual Waste Collection (Black Bin)	93%	95%	94%
Recycling Services (Brown and Blue Bin)	92%	93%	95%

Costs of the service

The table below gives the cost per head for waste collection and recycling (CIPFA data. 2012/13 data still to be confirmed).

Cost per Head (£)	2011/12			2012/13		
	Waste collection	Recycling	Total	Waste Collection	Recycling	Total
Blaby *	14.23	1.37	15.60	11.23	1.44	12.67
Charnwood *	11.99	5.73	17.73	12.45	3.18	15.62
Harborough	9.09	14.90	23.99	9.43	15.83	25.26
Hinckley & Bosworth	11.21	7.85	19.06	9.73	6.37	16.11
Melton *	23.07	9.08	32.15	22.83	6.51	29.33
North West Leicestershire	21.90	-	21.90	20.54	-	20.54
Oadby & Wigston	10.32	8.50	18.82	10.09	8.99	19.08

* charge for green waste collections

HBBC costs are reducing per head, and are the 3rd lowest in Leicestershire. Waste collection costs are second lowest in Leicestershire, recycling is third lowest. The authorities with lower recycling costs operate different charging policies and both charge for green waste collections.

Whilst this data provides cost information, each council offers different collection services so comparisons are not like for like.

4. **FINANCIAL IMPLICATIONS [PE]**

It should be noted that the actual costs of running this service between the two years reduced from £2.932m in 2011/12 to £2.512m in 2012/13, mainly due to savings from re-negotiating the recycling contract with Palm Recycling Ltd which resulted in a saving of £0.288m.

5. **LEGAL IMPLICATIONS [EC]**

For the avoidance of doubt, Hinckley & Bosworth Borough Council have a statutory duty to collect household waste and recyclable waste pursuant to sections 45 and 45A respectively of the Environmental Protection Act 1990.

Any other legal implications are contained within the body of the report.

6. **CORPORATE PLAN IMPLICATIONS**

The waste management service contributes to Aim 1 in the corporate plan: clean neighbourhoods and reducing our impact on the environment.

7. **CONSULTATION**

The recycling service was changed during 2011 – 2012 following extensive public consultation.

8. **RISK IMPLICATIONS**

It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
Loss of key contractor (recycling collection or vehicle supplier)	Annual checks on financial status of the contractors. Contingency planning to ensure services can continue]	Caroline Roffey / Darren Moore]

9. **KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS**

The service is delivered as appropriate across the Borough. Assisted collections are available for residents who need help, and bags are collected where wheelie bins cannot be used.

10. **CORPORATE IMPLICATIONS**

By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications
- ICT implications
- Asset Management implications
- Human Resources implications
- Planning Implications
- Voluntary Sector

Background papers: None

Contact Officer: Caroline Roffey/ Darren Moore x5782

Executive Member: Bill Crooks

SCRUTINY COMMISSION – 10 OCTOBER 2013

**GYPSY AND TRAVELLER ACCOMMODATION ASSESSMENT
REPORT OF DEPUTY CHIEF EXECUTIVE (COMMUNITY
DIRECTION)**



Hinckley & Bosworth
Borough Council

A Borough to be proud of

WARDS AFFECTED: ALLWARDS

1. **PURPOSE OF REPORT**

To inform Scrutiny members of the Hinckley and Bosworth Gypsy and Traveller Accommodation Assessment (A copy of the assessment is available upon request from the report author).

2. **RECOMMENDATION**

That Members note the content of this report.

3. **BACKGROUND TO THE REPORT**

In 2007 Birmingham University carried out a Gypsy and Traveller Accommodations Assessment (GTAA) on behalf of the 7 districts in Leicestershire, Leicester City Council and Rutland County Council. The results of this Assessment formed the evidence base for Development Plan Documents, including Hinckley and Bosworth Borough Council's Core Strategy, which was adopted in 2009.

Policy 18 of the Core Strategy sets out the requirement for Gypsy, Traveller and Travelling Showpeople in the Borough. It set a target for 42 residential pitches in the Borough, 6 to be for socially rented pitches, 5 transit pitches and a further 3 plots for Travelling Showpeople up to 2017. For the period 2017 to the end of the plan period of 2026 a growth rate per annum was set out for household formation.

In 2012 Government repealed previous Gypsy and Traveller guidance, replacing it with the document "Planning Policy for Traveller Sites", which placed a requirement on local planning authorities to set targets for the pitch requirement for Gypsies, Travellers, and Travelling Showpeople for permanent and transit site accommodation. The guidance no longer set out a specific methodology for carrying out such an assessment, except that it should use a robust evidence base to establish accommodation needs to inform the preparation of local plans and make planning decisions. It also incorporates the need for a local authority to have a 5 year land supply of pitches for Gypsies and Travellers.

Given the length of time since the original study was commissioned, the revised guidance for Gypsy and Traveller sites, and the revocation of the Regional Plan and the targets, Hinckley and Bosworth Borough Council decided to commission a new Gypsy and Traveller Accommodation Assessment. At the time that the Assessment was commissioned in 2012, there were 67 permanent pitches, 8 transit pitches and 8 Travelling Showpeople plots in the Borough. All of this provision was privately owned.

4. **GYPSY AND TRAVELLER ACCOMMODATION ASSESSMENT 2012**

The work for the Assessment comprised two linked, but separate pieces of work:

- An assessment of need up to 2027 (over a 15 year period);
- The ability of the Borough to meet the identified need.

Opinion Research Services (ORS) carried out the first part of the Assessment, whilst Peter Brett Associates (PBA) undertook the second task once the assessment of need was completed.

Methodology

ORS use a methodology based upon surveying all of the Gypsy, Traveller and Travelling Showpeople population in the research area. This includes:

- People in permanent pitches;
- People in temporary pitches;
- People in unauthorised encampments or on authorised developments (although at the time of surveying there were no such residents in the Borough)
- People living in bricks and mortar who would like to return to living on a pitch
- Households from elsewhere who are resident in the research area.

From this, ORS can project future need by looking at the emerging population, household formation, overcrowded households and the wishes and aspirations of the survey group.

PBA then surveyed current sites to provide a sequential approach to meeting those needs. This sequence was approached in the following order of precedence:

- Capacity on existing sites either through unused pitches or through the intensification of the sites within their existing boundary;
- The ability for existing sites to be extended into the surrounding land within the ownership of the residents to meet the future need;
- If these two approaches failed to find enough pitches to meet identified need, PBA would look to assess identified new sites for their ability to meet the requirements of the future need.

Findings

Needs Assessment

The need identified for the first part of the study showed the following need for permanent pitches for Gypsy and Traveller accommodation:

Time period	For population growth	Permanent pitches for sites with temporary permission	Total
2012 – 2017	9	10	19
2017- 2022	10	0	10
2022 – 2027	11	0	11
Total	30	10	40

The survey showed that these pitches should all be for private ownership. There is no requirement for affordable pitches or for transit sites or emergency stopping places. This requirement is significantly lower than the 42 pitch target set within the Core Strategy Policy 18 which was only up to 2017 when this study identifies a 40 pitch need requirement up to 2027.

For Travelling Showpeople, it is projected that a further 7 pitches will be needed to meet the natural population growth on Carousel Park.

Site Assessment

Sites with the potential to meet the identified need were assessed by PBA as follows:

Site name	Settlement	No of additional pitches
Oak View Mobile Home	Barlestone	1

Travellers Rest	Bagworth	2
Costalot Stables, Barlestone Road	Bagworth	6**
Finney's Hill, Heath Road	Bagworth	7
The Paddock, Watling Street	Hinckley	4***
Land off Stoke Lane	Higham on the Hill	3
White Stables caravan Park, Copt Oak Road	Markfield	7*
Total		30

- * Site has gained planning permission for 4 additional pitches out of this total.
- ** Existing planning permission for 6 pitches are currently undeveloped.
- *** Existing planning permission for 4 pitches are currently undeveloped.

This leaves a shortfall of 10 pitches to meet the projected need. However, in June 2013 planning permission was granted subject to S.106 agreement for 10 permanent pitches on a site adjacent to Dalebrook Farm in Earl Shilton.

For Travelling Showpeople, the capacity is as follows:

Site Name	Settlement	No of additional plots
Land opposite Carousel Park	Barwell	7

The Assessment also suggests that a sequential approach is applied for any ad hoc planning applications which may come forward outside of the identified need. Policy 18 of the Core Strategy gives a criteria based approach to the assessment of sites, and will be used for the determination of any such planning applications which may be received in the future.

5 FINANCIAL IMPLICATIONS [DMe]

There are no financial implications arising directly from this report. However there was £40,000 base budget available for Gypsy and Travellers need and we have spent £27,000 and there is £13,000 unspent budget available if further costs do arise in the future.

6 LEGAL IMPLICATIONS [MR]

6.1 The government's current planning policy for traveller sites came into force in March 2012, it must be taken into account in the preparation of development plans and is a material consideration in planning decisions

6.2 The government's overarching aim is to ensure fair and equal treatment for travellers and to help achieve this its aims in respect of traveller sites include;

- a) that LPAs should make their own assessment of need for the purposes of planning*
- b) to encourage planning for sites over a reasonable timescale*
- c) to promote more private traveller site provision*
- d) to increase the number of traveller sites in appropriate locations with planning permission to address under provision and maintain an appropriate level of supply*
- e) to reduce tensions between settled and traveller communities in plan making and planning decisions*

6.3 In assembling the evidence base necessary to support their planning approach LPAs should:

- a) pay particular attention to early and effective community engagement with both settled and traveller communities (including discussing travellers' accommodation*

needs with travellers themselves, their representative bodies and local support groups)

b) cooperate with travellers their representative bodies and local support groups, other local authorities and relevant interest groups to prepare and maintain an up to date understanding of the likely permanent and transit accommodation needs of their areas over the lifespan of the development plan working collaboratively with neighbouring LPAs

c) use a robust evidence base to establish accommodation needs to inform the preparation of local plans and to make planning decisions

7 CORPORATE PLAN IMPLICATIONS

The adoption of the evidence base will help to meet the corporate aim of “decent, well managed and affordable housing” by providing the evidence to identify the need and the possible options to meet that need up to 2027.

8 CONSULTATION

Consultation has taken place with the Gypsy, Traveller and Travelling Showpeople population in preparing the Assessment of the pitch requirements, and in the capacity of the existing sites to be intensified or extended.

9 RISK IMPLICATIONS

It is the Council’s policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer’s opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
Dependence on an out of date evidence base may jeopardise the robustness of the planning authorities decisions	Adoption of the 2012 Gypsy and Traveller Accommodation Assessment	Valerie Bunting
Need to identify a 5 year land supply for Gypsy, Traveller and Travelling Showpeople pitches	Adoption of the evidence base and monitoring to ensure planning applications come forward in a timely manner.	Valerie Bunting
Duty to cooperate obligation is likely to be triggered by neighbouring authorities claiming inability to meet their need within their own boundaries.	Undertaking meeting with relevant parties as and when required. Consider if the authority is able to physically assist to meet the identified unmet need.	Sally Smith

10 KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS

The adoption of the evidence base is to identify the needs of a community group within the Borough, and to ensure that there is capacity to meet that identified need.

11 CORPORATE IMPLICATIONS

By submitting this report, the report author has taken the following into account:

- Community Safety implications
 - Environmental implications
 - ICT implications
 - Asset Management implications
 - Human Resources implications
 - Planning Implications
 - Voluntary Sector
-

Background papers: Gypsy and Traveller Accommodation Needs Study 2012

Contact Officer: Valerie Bunting x5612
Executive Member: Stuart Bray

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SCRUTINY COMMISSION – 10 OCTOBER 2013

ANTI POVERTY STRATEGY – APPROACH GOING FORWARD

REPORT OF DEPUTY CHIEF EXECUTIVE (COMMUNITY DIRECTION)



Hinckley & Bosworth
Borough Council

A Borough to be proud of

WARDS AFFECTED – ALL WARDS

1. PURPOSE OF REPORT

To inform members of progress in relation to implementation of the Anti Poverty Strategy 2009 – 2012, and underpinning action plan.

To seek support for a revised approach, to ensure an ongoing focus on the delivery of provision across all service areas, in seeking to mitigate poverty.

2. RECOMMENDATION

That members note progress in relation to the Anti Poverty Strategy 2009-2012

That members support the proposed revised approach as follows:

:

- Introduction of a policy statement, aligned to the Corporate Plan 2013 – 2016, setting out HBBCs commitment and approach to mitigating poverty, to mainstream the work arising from the anti poverty strategy
- Work streams to deliver the commitments set out in the policy to be embedded in Service Improvement Plans
- An annual report to be presented to members, setting out what has been achieved, including key performance data to inform service improvement plans for the following year
- Recommend to Executive the adoption of this revised approach to embedding the anti poverty work at HBBC

3. BACKGROUND TO THE REPORT

- 3.1 In 2007/08 Scrutiny Commission included within its work programme, research which aimed to define income deprivation, and the geography of income deprivation within the Borough. As part of this work, CI Research Consultancy presented its findings to Scrutiny, setting out best practice in relation to developing local strategies and policies to address situations arising from income deprivation. The recommendations focused on working with partners, providing a real and meaningful voice for residents, and enhancing the work already undertaken in the Borough.
- 3.2. The proposed action, endorsed by Scrutiny Commission was to establish a small working group, who undertook consultation with a range of partners, who were keen to see a strategy developed, and an underpinning action plan for areas of development identified by the stakeholder group.
- 3.3. Subsequently in May 2009 Scrutiny endorsed the proposed Anti Poverty Strategy 2009 – 2012, which included an action plan to address the causes and effects associated with the key themes, identified by the consultation and research, which combined create poverty and deprivation within the Borough. The key themes were as follows: Income, employment, health, education/skills/training, housing and services, crime and ASB, and living environment. Periodically members have been updated on progress against the action plan.

- 3.4. Given the ongoing challenging economic climate, service areas have sought to respond appropriately to support those most effected by the economic downturn, and most recently the emerging impact of the Welfare Reform agenda. Subsequently the actions identified within the delivery plan supporting the Anti Poverty Strategy, have been incorporated within Service Improvement Plans. Furthermore, the refreshed Corporate Plan 2013 - 2016 includes a specific priority to 'reduce the impact of poverty to improve health and wellbeing'. **Appendix 1** sets out the current work streams within the Service Improvement Plans, across all service areas, to delivery on this priority (and other relevant corporate priorities), which align with the deprivation themes in the original anti poverty strategy.
- 3.5. In addition to this, some up to date analysis is being undertaken, to understand the current impact on the Borough in relation to deprivation and poverty. Data is being sourced from the most reliable data sources we have been able to identify, including the national Index of Multiple Deprivation (IMD), as well as the Housing Intelligence for the East Midlands comprehensive data sets, with this latter source enabling the authority to drill down to understand the picture at the most local level e.g. at Lower Super Output Area (LSOA) - a LSOA is made up of 1000 households.
- 3.6. The intention is to extract this data in relation to the themes previously set out in the anti poverty strategy, but also to identify the most affected/deprived geographical areas within the Borough, at LSOA level, for each of these themes. Evidence to date indicates that this is starting to flag up LSOAs outside of our priority neighbourhood areas. This can then be correlated with planned work set out in the current service improvement plans, and subsequently the identification of any perceived gaps in provision. This evidence may also flag up the need for targeting of universal and/or specific service provision in particular geographic areas.
- 3.7. Alongside this, a number of work streams are progressing as detailed in Appendix 1, specifically in relation to Welfare Reform, requiring the authority to consider how it responds to, for example, the impact of those affected by housing under occupancy, Benefit Caps, and the move to Universal Credit time lined for April 2014 in this locality.
- 3.8. Therefore a number of associated reports will be coming forward, for members to consider in the round, to inform priorities, and decisions about associated resources going forward, to support our ongoing work in relation to mitigating poverty.

4. **Recommendation**

- 4.1. It is proposed, given the integration of related work into service improvement plans, that we mainstream the work arising from the anti poverty strategy, and introduce a policy statement, aligned with the refreshed Corporate Plan, which clearly sets out: our commitment, how we plan to work (including how we will ensure the ongoing engagement of all relevant partners and stakeholders), and arrangements for both establishing priorities and monitoring the impact of investment. A draft Policy statement is attached at **Appendix 2**.
- 4.2. It is further proposed that there will be an annual report presented to Scrutiny and Executive members, setting out what has been achieved in relation to the Policy statement/commitment, including key performance data, to inform service improvement plans for the following year.
- 4.3. Furthermore, this approach will ensure a corporate and co-ordinated approach to tackling poverty, with the annual review, ensuring that the design and delivery of services is a central underpinning factor in service planning and decision making, prioritising activities that support those most in need.

5. **FINANCIAL IMPLICATIONS (KB)**

There are no financial implications arising directly from this report. That said, agreed schemes arising as a result of the outputs of this Policy may require specific budget requirements which will be reported for approval in line with financial regulations.

6. **LEGAL IMPLICATIONS (LH)**

None arising directly from this report

7. **CORPORATE PLAN IMPLICATIONS**

The contents of this report relate to and support the following strategic aims:

- Creating a vibrant place to work and live
- Empowering communities
- Supporting individuals
- Providing value for money and pro-active services

8. **CONSULTATION**

Ongoing consultation within all Service areas has informed the need to ensure a co-ordinated corporate response to mitigate poverty

9. **RISK IMPLICATIONS**

It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
Lack of a co-ordinated corporate response and allocation of resources to mitigate the impact of poverty	Introduction of a Policy Statement setting out the authority's commitment, delivery, monitoring and decision making arrangements to work towards mitigating poverty and deprivation.	Edwina Grant

10. **KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS**

The introduction of a Policy Statement and subsequent co-ordinated approach to the allocation of resources to mitigate the impact of poverty, will take into account the specific needs of those living and working in rural areas, and the allocation of provision for those most in need.

11. **CORPORATE IMPLICATIONS**

By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications

- ICT implications
 - Asset Management implications
 - Human Resources implications
 - Planning Implications
 - Voluntary Sector
-

Background papers: Anti Poverty Strategy 2009 - 2012

Contact Officer: Edwina Grant, Ext 5629
Executive Member:

APPENDIX 1

MITIGATING POVERTY – SERVICE IMPROVEMENT PLANS 2013/14

CORPORATE PLAN AIM	CORPORATE PLAN UNDERPINNING PRIORITY	SIPS 2013/14 ACTIONS	LEAD OFFICER	ANTI POVERTY/ DEPRIVATION THEME
CREATE A VIBRANT PLACE TO WORK AND LIVE	Sustain economic growth	<p>Work with the cross border Employment & Skills Partnership, to promote employment opportunities and skills attainment in the Borough</p> <p>Support the establishment and implementation of the Apprenticeship Training Agency hosted at NWH College promoting opportunities for all</p>	<p>Judith Sturley</p> <p>Judith Sturley</p>	<p>Employment Education, Skills and Training</p>
	<p>Improve the quality of existing homes</p> <p>Provide decent affordable homes</p>	<p>Development of a strategy to provide Decent Homes Plus housing stock in the context of HRA subsidy</p> <p>Agree HRA investment priorities</p>	<p>Sharon Stacey</p> <p>Sharon Stacey</p>	<p>Housing and services Living environment</p>

		<p>Develop a method of estimating and projecting spend and demand for Disabled Facility Grant</p> <p>Review the empty property strategy and housing renewal policy to improve condition of private housing stock</p>	<p>Rosemary Leach</p> <p>Rosemary Leach</p>	
	Recognise distinct communities	<p>Monitor the provision and impact of service delivery in relation to rural priorities, through the delivery of an annual rural areas review</p> <p>Ongoing development of an area based Corporate Plan for 2014-2017</p> <p>Continued management and delivery of services across our 3 community houses to improve the quality of life in our priority neighbourhoods</p>	<p>Edwina Grant</p> <p>Louisa Horton</p> <p>Rachel Burgess/Edwina Grant</p>	<p>Cross cutting</p> <p>Cross cutting</p> <p>Cross Cutting</p>

	Protect the community by creating a safer place	<p>Reduce crime and disorder via partnership work including delivery of targeted campaigns</p> <p>Fully launch Endeavour internally and to all external partners by September 2013</p> <p>Extend Neighbourhoods in Charge initiative to other areas of the Borough</p> <p>Delivery of awareness sessions in schools re ASB, hate crime, drugs and alcohol</p>	<p>Rachel Burgess/Maddy Shellard</p> <p>Sharon Stacey</p> <p>Maddy Shellard/Rachel Burgess</p> <p>Rachel Burgess/Maddy Shellard</p>	<p>Crime and ASB</p> <p>Cross cutting</p> <p>Crime ASB Cross cutting</p> <p>Crime ASB Cross cutting</p>
EMPOWERING COMMUNITIES	Improve Health and Wellbeing	<p>Support the strategic development of the H&B Health & Wellbeing Board and delivery of key priorities in reducing health inequalities and supporting those most in need:</p> <p>Reduce obesity in adults and children, reduce</p>	Edwina Grant	Health

		smoking, reduce teenage pregnancy, promote good mental health and wellbeing, reduce misuse of alcohol, support the aging population		
	Create and support an effective voluntary and community sector	Establish the new H&B VCS Forum and Commissioning Board arrangements to sustain a vibrant VCS and deliver VfM support to those most in need	Edwina Grant	Cross cutting
SUPPORTING INDIVIDUALS	Identify and support the most vulnerable people	Develop and implement a Universal Credit Plan roll out from April 2014 Continue to promote through targeted campaigns the local offer via Clockwise Credit Union of affordable loans and saving options	Louisa Horton/Leigh Butler Edwina Grant	Income Income
	Reduce the impact of poverty to improve health and wellbeing	Offer practical solutions to households in fuel poverty via the DECC funding secured during 2012 bidding round	Rosemary Leach	Housing and services Living environment

		Promote the availability of paying Council Tax over 12 months to all liable to council tax	Storme Coop	Income
		Promote the availability of and take up of Financial Support DHP and LCTS	Storme Coop	Income
		Develop approaches to mitigate the effect of the Benefit Cap	Storme Coop	Income
	Deliver the 'Supporting Leicestershire Families' programme	Implement and embed SLF - with a focus on early intervention and diversionary activities for young people and their families	Sharon Stacey	Cross cutting
		Develop the Think Family Partnership	Simon Jones	Cross cutting
PROVIDE VALUE FOR MONEY AND PRO-ACTIVE SERVICES	Efficient, effective and pro-active services	Manage and prepare for Welfare Reform changes	Sharon Stacey/Louisa Horton/Storme Coop	Cross cutting
	Accessible services for all	Review of groups not accessing Choice Based Lettings Scheme and	Patricia Lavender/Jo Wykes	Housing and services Living environment

		develop a plan increase access, and specifically in rural areas Develop tenant profiling within housing services	Clive Taylor	Housing and services
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DRAFT
Anti Poverty Policy Statement
Working together to mitigate the impact of poverty for the Borough of
Hinckley and Bosworth

Purpose

To set out the local authority's corporate commitment, and approach, in working towards mitigating the impact of poverty and deprivation in our communities.

Corporate Commitment

The overarching vision for Hinckley and Bosworth Borough Council is to 'improve the quality of life for people who live and work in the Borough'. The HBBC Corporate Plan 2013 – 2016, sets out our approach and priorities for working towards this.

The Corporate Plan includes the following priorities:

- To identify and support the most vulnerable in our communities
- To reduce the impact of poverty to improve health and wellbeing

The main manifestations of poverty include: low income, unemployment, poor housing and environmental issues, poor educational attainment, poor health, crime, and barriers to accessing services.

The alleviation of poverty and deprivation will require a sustained and strategically co-ordinated commitment, which creates the economic, social and environmental conditions which will enable people to break out of the cycle of poverty.

Therefore, this policy sets out the specific arrangements for the locality of Hinckley and Bosworth, to ensure an ongoing focus, to support our most vulnerable, and mitigate the impact of poverty and deprivation, and to ensure that this is embedded within our service planning framework.

Mitigating the impact of poverty and deprivation – an approach for Hinckley and Bosworth

To ensure effective mitigation of the impact of poverty in the Borough the authority will:

- Facilitate a regular review (at least every 3 years) of the State of the Borough position in relation to the high level determinants/factors that contribute to poverty and deprivation e.g. unemployment, low income, educational attainment, housing, etc.

- Present this position utilising relevant national and local data sets, to include details of the most effected geographical areas in the Borough, to at least Lower Super Output Area (LSOA represents 1000 households)
- From this base line evidence agree priority work streams and outcomes in relation to the key determinants, including any specific focus in relevant geographical areas of the Borough
- Set out these priorities within Service Improvement Plans across all council service areas, and develop underpinning detailed delivery plans
- Delivery plans to detail specific actions to develop and enhance collaboration/partnership working with all key stakeholder agencies, including the voluntary and community sector for the Borough, in achieving these priorities
- Ensure ongoing review and monitoring of delivery through the Service Improvement Planning process

Develop an annual performance report which will include:

- The direction of travel for the Borough in relation to key determinants of poverty and deprivation, utilising national and local data sources
 - A detailed review of progress in relation to the agreed priorities, outcomes and impact
 - A proposed programme of work for the following year based on this performance report, including the identification of risks, and emerging gaps in service provision
- Present an annual performance report to the Hinckley & Bosworth LSP, Scrutiny and Executive members, to inform focus and priorities for the following year.

COUNCIL - 24TH SEPTEMBER 2013

MOVEMENTS TO RESERVES – REQUEST FOR DELEGATED AUTHORITY

REPORT OF DEPUTY CHIEF EXECUTIVE (CORPORATE DIRECTION)



Hinckley & Bosworth
Borough Council

A Borough to be proud of

1. **PURPOSE OF REPORT**

- 1.1 To seek approval from Council to delegate authority for decisions relating to transfers to earmarked reserves to the Deputy Chief Executive (Corporate Direction) in conjunction with the Executive Member for Finance, ICT & Asset Management.

2. **RECOMMENDATION**

- 2.1 That Council approve delegated authority to the Deputy Chief Executive (Corporate Direction) in conjunction with the Executive Member for Finance, ICT & Asset Management to approve transfer to earmarked reserves (including creation of new earmarked reserves) during the financial year.
- 2.2 That Council note that transfers from reserves to fund expenditure will continue to be made in line with the limits set out in the financial procedure roles.
- 2.3 That Council note that a full review of the Council's ear marked reserves and balances will continue to be brought to Council on annual basis as part of the outturn reports.

3. **BACKGROUND TO THE REPORT**

- 3.1 As at 31st March 2013, the Council held £5.413million in General Fund and £3.251million in Housing Revenue Account reserves. Full details of these balances are contained within Appendix 1 to this report.
- 3.2 Currently, an annual review is performed on the level of reserves as part of the outturn process. The outcomes of this review are reported to Council to obtain approval of:
- Release of reserves no longer required;
 - Creation of new reserves to fund future spend/pressures; and
 - Transfer of "excess" balances (i.e. those over the recommended minimum balance requirements) to reserves
- 3.3 Throughout the financial year, any requests to transfer money to reserves are subject to Council decision as per the Constitution. Any transfer from reserves to fund spend will be approved in line with the limits set out in the financial procedure rules.
- 3.4 Due to the Council's robust budget setting and monitoring procedures, savings are often identified throughout the year as part of periodic budget monitoring processes. In addition, unbudgeted income can be received (e.g. for large planning applications or due to un-forecast increase in activity). In the current climate and given the Council's sufficient balances, the Deputy Chief Executive (Corporate Direction), as the Council's section 151 officer, will generally recommend that such funds should be transferred to either the Council's Leisure Centre reserve (recognised as a corporate priority within the current years budget) or, where income has been received, a specific reserve in this service area to fund future pressures.

3.5 In order to ensure efficiency around this decision making process and to guarantee that funds are earmarked to meet financial needs on a timely basis, it is recommended that Council approve delegated authority to the Deputy Chief Executive (Corporate Direction) in conjunction with the Executive Member for Finance, ICT & Asset Management to approve transfers to earmarked reserves (including creation of new ear marked reserves) during the financial year.

3.6 **Transfers from reserves to fund expenditure will continue to be made in line with the limits set out in the financial procedure roles and the annual reserves review will continue to be brought to full Council for approval.**

4. **FINANCIAL IMPLICATIONS (KB)**

Contained within the body of the report

5. **LEGAL IMPLICATIONS LH**

This proposal requires an amendment to the Financial Procedure Rules and as such requires 2/3rds majority at Council in favor of the recommendations.

6. **CORPORATE PLAN IMPLICATIONS**

The Council's governance arrangements are robust

7. **CONSULTATION**

No consultation implications.

8. **RISK IMPLICATIONS**

It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
None		

9. **KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS**

None

10. **CORPORATE IMPLICATIONS**

By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications

- ICT implications
 - Asset Management implications
 - Human Resources implications
 - Planning Implications
 - Voluntary Sector
-

Background Papers: Statement of Accounts

Author: Sanjiv Kohli, Deputy Chief Executive (Corporate Direction) ext 5607
Katherine Bennett, Head of Finance ext 5609

Executive Member: Cllr KWP Lynch

Appendix 1

Earmarked Reserve Balances – Extract from Statement of Accounts

	Balance at 31st March 2011	Transfers out 2011/2012	Transfers in 2011/12	Balance at 31st March 2012	Transfers out 2012/13	Transfers in 2012/13	Balance at 31st March 2013
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
General Fund:							
Commutation and Feasibility	247	(10)	50	287	(120)	0	167
Benefits Reserve	172	0	100	272	0	208	480
Local Plan	391	(17)	68	442	(34)	73	481
Historic Buildings	14	0	0	14	0	0	14
Land Charges	51	0	0	51	(20)	233	264
Disaster Recovery	118	(118)	0	0	0	0	0
Pensions Contributions	109	(75)	15	49	0	0	49
Building Control	64	0	70	134	0	0	134
Waste Management Reserve	173	(12)	82	243	0	74	317
ICT Reserve	241	0	12	253	(41)	0	212
Project Management/Masterplan	333	0	0	333	0	0	333
Shared Services Reserve	74	0	0	74	0	0	74
Housing and Planning Delivery Grant	247	(75)	0	172	(43)	0	129
Flexible Working	15	0	0	15	0	0	15
IFRS Capacity Support	2	(2)	0	0	0	0	0
Freedom of Information Act Training	3	0	0	3	(3)	0	0
New Performance Improvement Set	10	0	0	10	(2)	0	8
Housing Energy Certificate Training	11	0	0	11	0	0	11
Finance Capacity Fund	20	0	2	22	0	0	22
Priority Improvement Fund	70	0	0	70	(70)	0	0
Workforce Strategy	3	0	0	3	0	10	13
Elections	85	(68)	45	62	0	25	87
Grounds Maintenance Machinery Replacement	50	0	25	75	(16)	25	84
Transformation	50	0	0	50	0	0	50
Relocation Reserve	182	0	135	317	(326)	346	337
Future Capital Projects	486	0	125	611	(611)	0	0
Modern Gov Reserve	20	(18)	0	2	0	0	2
Greenfields Reserve	19	0	0	19	0	0	19
Special Expenses	0	(7)	55	48	(74)	177	151
Atkins	0	(9)	9	0	0	0	0
Carry Forwards	0	0	136	136	(136)	139	139
Hub Future Rental Management	0	0	250	250	0	0	250
Business Rates Pooling	0	0	0	0	0	110	110
Leisure Centre	0	0	0	0	0	1,353	1,353
Community Safety	0	0	0	0	0	3	3
Troubled Families	0	0	0	0	(30)	90	60
Hinckley Club for Young People	0	0	0	0	0	5	5
Development Control	0	0	0	0	0	40	40
Total Earmarked Reserves	3,260	(409)	1,177	4,028	(1,526)	2,911	5,413
Unapplied Grants and Contributions	862	(141)	221	942	(86)	2,069	2,925
Total General Fund	4,122	(550)	1,398	4,970	(1,612)	4,980	8,338
Housing Revenue Account:							
HRA Piper Balance	117	0	9	126	0	11	137
HRA Communal Furniture	4	0	0	4	0	0	4

HRA Housing Repairs Account	344	0	128	472	(230)	0	242
Regeneration Reserve	0	0	0	0	0	2,834	2,834
HRA Carry forward Reserve	0	0	0	0	0	34	34
Total HRA Earmarked Reserves	465	0	137	602	(230)	2,879	3,251
HRA Unapplied Grants and Contributions	6	0	0	6	0	25	31
Total Housing Revenue Account	471	0	137	608	(230)	2,904	3,282
TOTAL	4,593	(550)	1,535	5,578	(1,842)	7,884	11,620

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Hinckley & Bosworth
Borough Council

A Borough to be proud of

Overview and Scrutiny Work Programme 2013-2015

ISSUE 2013/01: AUGUST 2013

SCRUTINY COMMISSION

TIMETABLE

Scrutiny Commission - Thursday 21 November 2013						
Function	Activity/ Objective	Reason	Desired Outcome	Vision, Values and Aims	Responsible (member/officer)	External Involvement
Scrutiny Topics	High Speed Broadband	Request of Commission	Satisfaction that project is achieving value for money	Thriving Economy		Leicestershire County Council
	LTP3	Start of review (attendance of LCC reps)	Input into review			Leicestershire County Council
	Rural Bus services	Start of review (attendance of LCC reps)	Ensure services are provided for rural areas			Leicestershire County Council
Performance Management Information	Parking Enforcement	Review of warden scheme etc	Ensure value for money services			Leicestershire authorities
Participation in Policy Development Issues	Leisure Centre	Update on tender process / selection	Scrutiny of process	Thriving Economy / safer & healthier borough	Deputy Chief Executive (Community Direction)	
	LGBGT diversity promotion	Request of Commission	Ensure HBBC is meeting requirements, promoting equality and diversity, following policies			
Tracking of implementation with previous recommendations						
Committee Management issues	Work Programme	Review work load for the year	Agreed forward work programme	All Corporate Aims		

Scrutiny Commission - Thursday 16 January 2014

Function	Activity/ Objective	Reason	Desired Outcome	Vision, Values and Aims	Responsible (member/officer)	External Involvement
Scrutiny Topics						
Performance Management Information						
Participation in Policy Development Issues	Town Centre regeneration					
Tracking of implementation with previous recommendations	Community Safety Partnership review / Community Policing provision					
Committee Management Issues	Work Programme	Review work load for the year	Agreed forward work programme	All Corporate Aims		

Scrutiny Commission - Thursday 27 February 2014

Function	Activity/ Objective	Reason	Desired Outcome	Vision, Values and Aims	Responsible (member/officer)	External Involvement
Scrutiny Topics						
Performance Management Information						
Participation in Policy Development Issues						
Tracking of implementation with previous recommendations						
Committee Management Issues	Work Programme	Review work load for the year	Agreed forward work programme	All Corporate Aims		

Scrutiny Commission - Thursday 10 April 2014

Function	Activity/ Objective	Reason	Desired Outcome	Vision, Values and Aims	Responsible (member/officer)	External Involvement
Scrutiny Topics						
Performance Management Information						
Participation in Policy Development Issues						
Tracking of implementation with previous recommendations						
Committee Management Issues	Work Programme	Review work load for the year	Agreed forward work programme	All Corporate Aims		

Scrutiny Commission - Thursday 22 May 2014

Function	Activity/ Objective	Reason	Desired Outcome	Vision, Values and Aims	Responsible (member/officer)	External Involvement
Scrutiny Topics						
Performance Management Information						
Participation in Policy Development Issues						
Tracking of implementation with previous recommendations						
Committee Management Issues	Work Programme	Review work load for the year	Agreed forward work programme	All Corporate Aims		

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To be programmed

- Scrutiny review: Out of hours provisions
- Scrutiny review: Care homes – public v private
- Scrutiny review: Skills & employment
- Scrutiny review: Older people – take up of voluntary services v request for provision of social events.

Year 2 of work programme

- Housing & Housing repairs performance
- Clean Neighbourhoods Strategy review/update